

General Terms and Conditions of Purchase Order

- CONTRACT:** Comprehensive Computer Solutions, Incorporated and its subsidiaries (“CCS-Inc.”) and the vendor or seller named in this purchase order (“Seller”) agree that this purchase order, including the terms and conditions on the face or reverse side hereof, together with any documents attached hereto or incorporated herein by reference, when accepted by Seller, shall constitute the complete and final contract between CCS-Inc. and Seller relating to the goods or services described herein and that no agreement or understanding to modify this contract shall be binding upon CCS-Inc. unless in writing and signed by CCS-Inc. All specifications, drawings and data submitted to Seller with this purchase order or referred to by this purchase order are hereby incorporated herein and made a part of this contract.
- ACCEPTANCE OF CONTRACT:** Seller shall be deemed to accept this purchase order and to be bound by its terms and conditions when it executes and returns the acknowledgement copy to CCS-Inc., when it otherwise indicates its acceptance of this purchase order, when it delivers to CCS-Inc. any of the goods ordered herein or renders for CCS-Inc. any of the services ordered herein or when Seller receives payment for any of the goods or services ordered herein. This purchase order expressly limits acceptance by Seller to the terms and conditions stated herein and any additional or different terms proposed by the Seller or contained in any acknowledgement, invoice or form of Seller are rejected unless expressly assented to in writing by CCS-Inc. No contract shall exist except as provided herein.
- PRICE, TAXES AND SHIPPING:** (A) The purchase price for the goods and/or services shall be as specified herein. If price terms are omitted from the face hereof, the price of the goods or services shall be the lower of (i) the price last paid by CCS-Inc. to Seller for like goods or services or (ii) the Seller’s published prices for such goods and/or services. If CCS-Inc. is invoiced at a different price than set forth in this purchase order, CCS-Inc. shall pay the lower of the prices. (b) Unless otherwise agreed herein, prices set forth in this purchase order include all applicable federal, state and local taxes and duties other charges. All such taxes or charges shall be stated separately on the invoice. (c) Unless otherwise agreed herein, CCS-Inc. shall not be responsible for charges for packing, boxing, storage or containers. (d) Goods shall be accompanied by a packing slip describing the contents of each package or container and setting for the weight, quantity and order numbers. (e) Unless otherwise agreed herein, prices set forth in this purchase order include the cost of insurance and shipping. The method of shipping and routing shall conform to CCS-Inc.’s instructions. All orders must be shipped in full unless otherwise agreed by CCS-Inc. Shipping charges invoiced to CCS-Inc. by Seller or any third party shall be supported and accompanied by the original receipted bill of Seller of the third party shipper. All such charges shall be stated separately on the invoice. (f) Title to and risk of loss of the goods shall remain with Seller until the goods are delivered at the F.O.B. point specified in this purchase order, or if no such point is specified, then when the goods are delivered to CCS-Inc. (g) The time period for payment of the goods and services, as indicated on the face hereof, shall commence upon the later of (i) receipt of Seller’s invoice or (ii) receipt by CCS-Inc. of all goods or services described in this purchase order.
- CHANGES:** CCS-Inc. reserves the right at any time to make written changes in any one or more of the following: (a) specifications, drawings and data incorporated in this contract where the items to be furnished are to be specially manufactured for CCS-Inc.; (b) methods of shipment or packing; (c) place of delivery; (d) time of delivery; (e) manner of delivery; and (f) schedule, or both. CCS-Inc. must approve any claim by Seller for adjustment under this paragraph in writing before the Seller proceeds with such change. Price increases shall not be binding on CCS-Inc. unless evidenced by a purchase order change notice or revision issued and signed by CCS-Inc.
- DELIVERY:** Time is of the essence in this contract, and if delivery of goods is not made in the quantities and at the time specified, or rendering of service is not completed at the times specified, CCS-Inc. reserves the right without liability, and in addition to its other rights and remedies to take either or both of the following actions: (a) direct expedited routing of goods (the difference in cost between the expedited routing and the order routing costs shall be paid by Seller); (b) terminate this contract by notice effective when received by Seller as to goods not yet received or services not yet rendered and purchase substitute goods or services elsewhere and charge Seller with any loss incurred.
- INSPECTION AND ACCEPTANCE:** Payment for any goods under this contract shall not constitute acceptance thereof. All goods purchased hereunder are subject to inspection at CCS-Inc.’s destination either before or after payment or before or after acceptance at CCS-Inc.’s option. CCS-Inc. reserves the right to reject and refuse acceptance of goods which are not in accordance with the instruction, quantities, specifications, drawings and date or Seller’s warranties (express or implied). Goods not accepted will be returned to Seller for full credit or replacement at CCS-Inc.’s option and at Seller’s risk and expense, including all transportation charges. No replacement of rejected goods shall be made unless specified by CCS-Inc. in writing. Acceptance of any part of the goods shall not bind CCS-Inc. to accept future shipments, nor deprive it of the right to return goods already accepted. Acceptance of or payment for all or any part of the goods shall not be deemed to be a waiver of any claim for damages, including manufacturing costs, damage to materials or articles caused by improper boxing, crating or packing and loss of profits or other special damages occasioned CCS-Inc. Such rights shall be in addition to any other remedies provided by law.
- SELLER’S WARRANTIES:** Seller hereby represents and warrants to CCS-Inc. that the goods furnished hereunder shall (a) unless otherwise specified in this purchase order, be new and not used or reconditioned; (b) be of merchantable quality and fit for Buyer’s purpose; (c) if applicable conform with CCS-Inc.’s instructions, specifications, drawings and data; and (d) be free of liens, security interest or encumbrances of any kind. Seller further warrants of additional scope given by Seller to CCS-Inc. None of said warranties and no other implied or express warranties shall be deemed disclaimed or excluded unless evidenced by a purchase order change notice or revision issued and signed by CCS-Inc.
- DESIGNS, SPECIFICATIONS, ETC.:** If the goods are to be produced by Seller in accordance with designs, drawings, specifications or blueprints furnished by CCS-Inc., Seller shall return the same to CCS-Inc. upon completion or cancellation of this purchase order. Such designs, specifications and the like shall not be used by Seller in the production of materials for Seller or any third party without CCS-Inc.’s written consent. Such designs, specifications and the like involve valuable property rights of CCS-Inc. and shall be held strictly confidential by Seller. Unless otherwise agreed herein, Seller at its cost shall supply all materials, equipment, tools and facilities required to perform this purchase order. Title to, and the right of immediate possession of, all property furnished by CCS-Inc. to Seller shall remain in CCS-Inc. Title to any such property shall not be affected by the incorporation or attachment thereof to an property not owned by CCS-Inc., nor shall any such property, or any part thereof, be or become a fixture or lose its identity as personality by reason of fixation to any realty. Property shall be maintained in good condition. All such property shall be subject at all times to disposition as CCS-Inc. may direct. Unless otherwise specified, Seller shall be liable for any loss or destruction or damage to property furnished to Seller by CCS-Inc. and Seller shall be responsible for returning any such property in as good condition as when received except for reasonable wear and tear or for the utilization of it in accordance with the provision of the purchase order. CCS-Inc. makes no warranties of any nature with respect to any property it may furnish to Seller hereunder.
- PATENTS AND OTHER INFRINGEMENT:** Seller shall indemnify CCS-Inc. and its agents, customers or vendors and hold each of them harmless from and against any and all loss, liability, royalty, damage or expense, including court costs and attorneys’ fees by reason of any claim or suit, including any settlement, decree or judgment entered therein, for alleged infringement of any copyright, trademark, patent, trade secret or other intellectual property resulting from or arising in connection with the manufacture, sale, normal use or other normal disposition of any goods furnished hereunder, or the performance of any work hereunder, and shall defend any such claim or suit and pay all costs and expenses related thereto. CCS-Inc., at its option shall have the right to participate in the defense of any such claim or suit without relieving Seller of any obligations hereunder.
- IDEMNIFICATION:** Seller shall indemnify and hold harmless CCS-Inc. from all claims, costs, liabilities, judgments, damages, losses or expenses including court costs and attorneys’ fees, resulting from any injury to property or persons due to any act, omission or negligence of Seller, its agents, employees or contractors or arising out of Seller’s performance of this purchase order, or arising out of any breach or alleged breach of this purchase order or any representation or warranty made by Seller hereunder.
- CANCELLATIONS:** CCS-Inc. shall have the right to cancel for default all or any of the undelivered portion of this contract if Seller does not make deliveries as specified in this purchase order, if Seller breaches any of the terms hereof including warranties of Seller, if Seller makes an arrangement, extension or assignment for the benefit of creditors, if Seller dissolves or otherwise ceases to exist or liquidate all or substantially all of its assets, if Seller becomes insolvent or if Seller generally does not pay its debts as they become due. Such right of cancellation is in addition to and not in lieu of any other remedies, which CCS-Inc. may have at law or in equity.
- COMPLIANCE WITH LAWS:** Seller agrees and warrants that it will comply with all federal, state and local laws, ordinances, rules and regulations applicable to its performance under this purchase order, including, without limitation, the Fair Labor Standards Act of 1938, as amended, the Equal Employment Opportunity Clause prescribed by Executive Order 11246 dated September 24, 1965 as amended, and any rules, regulations or orders issued or promulgated under such Act and Executive Order. Any clause required by any law, ordinance, rule or regulation to be included in a contract of the type evidenced by this purchase order shall be deemed to be incorporated herein.

13. **SURVIVAL:** All of Seller's representations, warranties and obligations under this purchase order including, without limitation, Seller's obligations under paragraph 9 (PATENTS AND OTHER INFRINGEMENTS) and paragraph 10 (INDEMNIFICATION), shall survive acceptance of goods and/or services and payment therefore by CCS.
14. **GOVERNING LAW:** This purchase order shall be deemed to be made in the Commonwealth of Virginia and shall in all respects be governed by and construed in accordance with the laws of that State. Any action or suit relating in any way to this purchase order shall be brought in the General District Court or Circuit Court for Montgomery County, Virginia, or the United States District Court for the Western District of Virginia, Roanoke Division.
15. **NOTICE:** All notices given hereunder shall, unless otherwise specifically provided, be given in writing, by personal delivery, mail, electronic mail, or facsimile transmission at the respective addresses of Seller and CCS-Inc. set forth in this purchase order, unless either party at any time or times designates another address for itself by notifying the other party thereof by certified mail, in which case all notices to such party shall thereafter be given at its most recently so designated address. Notice given by mail shall be deemed given on the date of mailing thereof with postage prepaid. Notice given by electronic mail or facsimile shall be deemed given upon receipt thereof by the recipient.
16. **MISCELLANEOUS:** (a) The failure of CCS-Inc. to insist in any one or more instances upon the performance of any of the terms, covenants or conditions of this contract or to exercise any right hereunder, shall not be construed as a waiver or relinquishment of the future performance of any such terms, covenants or conditions or the future exercise of such right, but the obligation of the Seller with respect to such future performance shall continue in full force and effect. (b) None of the sums due or to become due nor any of the work to be performed under this purchase order shall be assigned nor shall Seller subcontract for completed or substantially completed material called for by this purchase order with CCS-Inc.'s prior written consent. (c) In case one or more of the provisions contained in this contract should be invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions contained herein that therein shall not in any way be affected or impaired thereby. (d) Headings in the purchase order are for purposes of reference only and shall not limit or affect the meaning hereof.